

15. Physician's Rx Entry System

The Foundation Systems Physician's Rx Entry System is an integrated system with the Foundation System Pharmacy Management System. If you did not order the Physician Rx Entry System with your system, it is available from Foundation Systems at an additional charge. For more information about purchasing the Physician Rx Entry System, please contact the **Foundation Systems Sales Office** at **800-333-0926**.

This chapter will cover the Physician Rx Entry System in five sections – Pharmacy System integration, Physician Rx Entry System menu options, Process by Patient, Process by Script, and Utility Programs.

The following is a sample screen of the Main Menu of the Physician Rx Entry System.

<p style="text-align: center;">DOCTOR'S OFFICE</p> <p style="text-align: center;">P H Y S I C I A N ' S R X E N T R Y S Y S T E M</p> <ol style="list-style-type: none">1. Process by Patient2. Process by Script3. Utility Programs4. Log Doctor Out5. Exit Phys Rx Entry <p>Enter Your Choice. _</p> <p style="text-align: center;">(c) 2003 Foundation Systems, Inc.</p> <p style="text-align: center;">Rev. 02.08</p> <hr/> <table><tr><td>Tue 01 Jan 03</td><td>Dr. DOCTOR,TEST</td><td>12:00 pm</td></tr></table>	Tue 01 Jan 03	Dr. DOCTOR,TEST	12:00 pm
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Pharmacy System Integration

This section explains how to configure the Physician Rx Entry System to interface with the Pharmacy Management System.

Pharmacy System Configuration

To activate the Physician Rx Entry System within the Pharmacy Management System, please contact the **Foundation Systems Technical Support Helpdesk** at **801-785-7720** for assistance. There are many steps to the installation and configuration process that will require the technical assistance.

Doctor Configuration

Before doctor's can enter prescription requests, they first have to be configured in the Pharmacy Management System to have a password into the Physician Rx Entry System.

From the Main Menu of the Pharmacy Management System, select menu options '3. Utility Programs', and '5. Doctor Maintenance'. The following screen will be displayed:

DOCTOR MAINTENANCE	
1.	Additions
2.	Amendments
3.	Doctor List (Code Sequence)
4.	Doctor List (Name Sequence)
5.	Delete A Doctor
6.	Doctor's Script Summary
7.	Doctor's Birthdate List
8.	Doctor's T.P. Code Setup
9.	Merge Doctors
Enter Your Choice _	

Select menu option '2. Amendments' and enter the code or name of the doctor to be configured. If a partial name is entered, a list of possible matches will be displayed. Select the appropriate doctor.

After selecting the correct doctor, or entering the doctor's code, the following screen will be displayed:

DOCTOR AMENDMENTS	
Doctor CODE	[JJ] Misc ID # []
Name	[HENRY,DAN] (Last,First)
Address	[210 NORTH 400 WEST]
2nd Address	[]
City	[OREM]
State	[UT] Zip [84057]
Phone	[225-6666] Phone #2 []
Fax Phone	[] Location []
Email	[]
DEA #	[AH7386685] State Lic # [22353]
UPIN #	[] HCL # []
Title	[MD] (MD,DDS,DO,ND,OD,DVM,etc.) Taxable []
Sup Phys Name	[] (For PAs, Nurses, etc)
Misc Note	[] Discont'd [N] Call/Fax Pref. []
Allow Gen Sub	[Y] Birthdate (MMDDYYCC) . [04240020]
Provider No 1	[] # 2 []
Provider No 3	[] # 4 []
Provider No 5	[] # 6 []
Provider No 7	[] # 8 []
Scripts	210 Value \$11,914.73 Since 01 Jan 00
Last Activity	14 Jun 01

Press **Enter** to go past this first screen of the 'Doctor Amendments', and the following screen will be displayed:

DOCTOR AMENDMENTS			
Doctor:	DOCTOR,TEST		
	Doctor Address		
	Doctor City, ST Zip		
	Doctor Phone Number		
Enter Doctor's Password	[]
Password Expiry Date	.[] (mmddyycc)
Default Pharmacy Site	[]
Disp Hist If NO Prev Care	[](Y,N)
Disp ALL If ANY Prev Care	[](Y,N)

Note: If the above screen does not come up, the Physician Rx Entry System has not been activated. If this is the case, please contact the **Foundation Systems Technical Support Helpdesk** for assistance.

The name, address, and phone number for the doctor will be displayed on the top of the screen.

Enter Doctor's Password:

This field is used for the pharmacy to define the password for the doctor into the Physician Rx Entry System. This field should contain a unique password for each doctor with access to the Physician Rx Entry System.

Password Expiry Date:

This field is used to enter a date that the entered password will expire on. The date should be entered in mmddyycc format. For example, if the password is to expire on January 1st, 2003, enter the date in as 01010320.

Default Pharmacy Site:

If the Pharmacy Management System is setup as a Multi-Site system (meaning more than one location using the same server), enter the site number that the prescription request should be sent to for this doctor. This is only the default site number, and can be manually over-ridden during the prescription request entry process.

Disp Hist If NO Prev Care:

This option can be set to control whether the doctor can see the patient prescription history if he has or has not previously written prescriptions for this patient, that have been filled at this pharmacy. When this option is set to 'Y', the doctor will see the patient's history, regardless of whether the patient has had prescriptions at this pharmacy by this doctor before. If this field is set to 'N', the history will not be displayed if no prescriptions have been filled at this pharmacy for this patient by this doctor.

Disp ALL If ANY Prev Care:

This option controls whether the doctor can see the patient's full prescription history, or only their prescribing history. When this field is set to 'Y', the doctor will be able to see the patient's full prescription history (for all doctors). If this field is set to 'N', then the doctor will only be able to see his/her prescribed prescriptions.

After making changes to the above screen, press **Enter** to save the changes, or press **F1** to abort without making the changes.

Prescription Requests

After the Physician Rx Entry System is activated, when a Physician Rx Entry request is entered, the following will be displayed:

FSI TECH SUPPORT PHARMACY		Sh F2 HELP
PHARMACY MANAGEMENT SYSTEM		
Doc Rx Entered. (F7)		
1. Process by Patient	6. Accounts Receivable	
2. Process by Script(Q)	7. Nursing Home System	
3. Utility Programs	8. Exit Pharmacy System	
4. New Rx – Last Patient	A. Cash Register Function	
5. Consulting/Appoint Review		
Enter Your Choice _		
(c) 2003 Foundation Systems, INC.		
Pharm: FSI	Rev. 02.11	Tech: UNK
Tue 01 Jan 03	Site # 1-SITE 1	12:00 pm

Note that displayed in **bold** above menu option '6. Accounts Receivable' is displayed '**Doc Rx Entered. (F7)**'. This is displaying that a Physician Rx Entry request has been entered, and that there is a script to be filled. Press the **F7** key to see a list of the prescription requests.

After pressing the **F7** key, the following screen will be displayed:

DOC RX ENTRY SCRIPTS NOTIFICATION			
1.	15 VALIUM TAB 5MG	PATIENT,TEST	DOCTOR,TEST 01 JAN-11:00
Enter the Line Number to Recall Patient [] (88-Delete Old Records)			
Selecting a Line and Proceeding Will Remove That Line From Here.			

A list of the requested prescriptions will be displayed on the screen. Enter the line number shown on the left to begin filling that request. After entering a line number, that request will be removed from the request queue. Be sure to finish the prescription, marking it as 'Not Filled' or as 'Bill Later' if the prescription is not ready to be filled or billed. Aborting a prescription without finishing it will result in a loss of that prescription request. The requests entered by the doctor

will show on the patient profile as a 'TeleRx' shown above the patient's prescription history like the 'Not Filled' prescriptions. The 'TeleRx' prescriptions will display above the patients history for up to 255 days (depending on the user selectable setting in 'Software Options').

Physician Rx Entry System Menu Options

DOCTOR'S OFFICE		
PHYSICIAN'S RX ENTRY SYSTEM		
1. Process by Patient		
2. Process by Script		
3. Utility Programs		
4. Log Doctor Out		
5. Exit Phys Rx Entry		
Enter Your Choice. _		
(c) 2003 Foundation Systems, Inc.		
Rev. 02.08		
Tue 01 Jan 03	Dr. DOCTOR,TEST	12:00 pm

The above sample is the Main Menu of the Physician Rx Entry System. This system is going to be covered in 4 sections; Physician Rx Entry System menu options, Process by Patient, Process by Script, and Utility Programs.

Before beginning to use the Physician Rx Entry System, it is important to know how to move around within the system.

Basic System Guidelines

1. The Physician Rx Entry System is a menu-driven system. For example, the following screen was taken from *Utility Programs*:

PHYSICIAN'S RX ENTRY SYSTEM		
UTILITY PROGRAMS		
1. Color Selections		
2. Software Options		
3. Other Pharmacies		
4. ReBuild Indexes		
5. Pharmacy Fax System		
Enter Your Choice. _		

All menu options follow a single digit number or letter. Press the number or letter to activate the option. You do not need to press **Enter** after your selection.

2. Enter dates into the system in a month, day, year, and century format. For example, if the date entered is July 4, 2001, type **07040120**.

3. Several keys are used repeatedly in the Pharmacy Management System:

Enter *Save and Move Forward* - Press **Enter** when you are finished with the entire screen and are ready to move onto the next screen. If the screen has multiple fields, use the **↑** **↓** **←** **→** keys or **Tab** to move from field to field. The system can be configured to allow **Enter** to move the cursor from field to field and **Ctrl** **Enter** to advance to the next screen.

F1 *Abort and Back Out* - If pressed repeatedly, this key will return you to the **Main Menu**. This process will not save any changes made before the key was pressed.

Esc *Acknowledge Information and Continue* - When information given by the computer is considered crucial (drug-to-drug interaction, etc.), the screen prompts the user to acknowledge the information by pressing **Esc**.

Ctrl **B** *Return to Main Menu* - This key combination returns you to the **Main Menu** from anywhere within the pharmacy system.

. *Recall Last Search Item* - During a data search, the period key recalls the last database record with which you worked (last patient, Rx, drug, etc).

4. The function keys, **F1** through **F12**, are used to run special routines or shortcuts in the Pharmacy Management System. Instructions on the screen will tell you when the functions are available.

5. Bracket field editor function keys:

Insert	Toggles the cursor between type over and insert modes.
Tab	Moves the cursor to the next field
↑	Moves the cursor to the previous field
↓	Moves the cursor to the next field
←	Moves the cursor to the previous character within the field
→	Moves the cursor to the next character within the field
End	Moves the cursor to the end of current field or to the right of the last character within the field
Home	Moves the cursor to the beginning of the current field
PgUp	Positions the cursor at the first field of the screen
PgDn	Positions the cursor at the last field of the screen
Enter	Moves the cursor to the next screen and saves all changes on the current screen
Ctrl E	Erases all characters from the cursor position to the end of field
Delete	Removes character at the current cursor position
Ctrl PgUp	Moves the cursor up a field in the same column
Ctrl PgDn	Moves the cursor down a field in the same column

Ctrl Enter

If you are using the enter key to go from field to field, these keys will take you from screen to screen

Ctrl R

Reads the current field, from the cursor position forward, into a temporary memory buffer.

Ctrl W

Writes the copied information from the temporary buffer into the current field.

The first three menu functions will be discussed individually in their own respective sections.

Log Doctor Out

The 'Log Doctor Out' menu function is used to log the current doctor off, without exiting the the Physician Rx Entry System.

<p style="text-align: center;">DOCTOR'S OFFICE</p> <p style="text-align: center;">PHYSICIAN'S RX ENTRY SYSTEM</p> <p style="text-align: center;">1. Process by Patient 2. Process by Script 3. Utility Programs 4. Log Doctor Out 5. Exit Phys Rx Entry</p> <p style="text-align: center;">Enter Your Choice. _</p> <p style="text-align: center;">(c) 2003 Foundation Systems, Inc.</p> <p style="text-align: center;">Rev. 02.08</p> <hr/> <p style="text-align: center;">Tue 01 Jan 03 Dr. DOCTOR,TEST 12:00 pm</p>
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To log the current doctor off, select menu option '4. Log Doctor Out', the following screen will be displayed:

<p style="text-align: center;">PHYSICIAN'S RX ENTRY SYSTEM</p> <p style="text-align: center;">Make Sure Your Caps Lock Key is ON</p> <p style="text-align: center;">and Enter Doctor's Code []</p>
--

This indicates that the doctor has been logged off, and forces another doctor to log on before any access to the Physician Rx Entry System will be allowed.

Exit Physician Rx Entry

This menu function is used to exit the Physician Rx Entry System entirely, forcing the doctor to sign back onto the Physician Rx Entry System server, and then log a doctor in as well.

This menu option is used to access patients, enter patient information, fill new prescriptions, view patient history, and more.

PROCESS BY PATIENT	
Enter the Patient Name	[]
You May Search By:	LastName,FirstName LstName/FstName(6 Digits) ,Phone Number 'Miscellaneous ID # :S.S.N. \Acct-Episode #

NOTE: It is not required to enter the entire first name, and do not use spaces between the comma and the first name

Other search options such as the patients Card ID and Phone Number are shown on the screen.

1. PATIENT,TEST 15 NORTH STATE STREET LINDON CALX Age 12
2. PATIENT2,TEST 15 NORTH STATE STREET LINDON CALX Age 15

M:More; R:Re-enter; 1-2:Select One; A:Add;

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M:More:

The 'M' option is used to display the next nine matches for the entered search. This option will only be displayed when there are more than 9 matches.

R:Re-enter:

The 'R' option is used to re-enter or re-type the name to be searched for. After pressing 'R', the 'Enter the Patient Name' prompt will be displayed again.

A:Add:

The 'A' option is used to add a new patient if the patient is not on file.

The following screen will be displayed after selecting an existing patient:

TEST PATIENT B.04 Apr 35 Age.66 PAID Expires							
100 PHILLY AVE OREM HAPVAL #123456789 489-4897 Note							
1. Patient Amendments		Allergies Not Verified					
2. RxHist,@:OrgDt,\$,!Dg	Rx No.	Drug Name	Doc	Date	Qty	Rf- Rm	
3. Enter a Prescription	A 100052i	PEN-VEE-K 500MG TAB	JJ	05/23/01	30		
4. Recall Rx	B 100051	PEN-VEE-K 250MG TAB	JJ	05/01/01	1		
5. Extended History	C 100050	PEN-VEE-K 250MG TAB	JJ	05/01/01	1		
6. Add/Amend/Del ALL/SEND	100049	PEN-VEE-K 250MG TAB	JJ	05/01/01	30		
7. Current Rx Disp Hist	E 100048	PEN-VEE-K 250MG TAB	JJ	05/01/01	30		
8. Print Rx Disp History	F 100038	PROZAC 20MG CAP	JJ	04/20/01	30		
Enter Your Choice _	G 100037	PROZAC 20MG CAP	JJ	04/20/01	30		
	H 100035	PEN-VEE-K 250MG TAB	JJ	04/13/01	30		
	I 001776i	PEN-VEE-K 500MG TAB	JJ	05/31/01	60	68 67	
	J 100018	PEN-VEE-K 250MG TAB	JJ	03/28/01	30	99 97	
	K 100017	DIAZEPAM 5MG TAB	JJ	03/23/01	30	4 4	
	L 100016	ASA/CA 400-30MG TAB	JJ	03/23/01	12		
	M 100015	ASA/CA 400-30MG TAB	JJ	03/23/01	30		
	N 100014	ASA/CA 400-30MG TAB	JJ	03/23/01	1		
	O 100013	ASA/CA 400-30MG TAB	JJ	03/23/01	1		
	P*100010	PROZAC 20MG CAP	JJ	03/20/99	30		
Q*100009	PROZAC 20MG CAP	JJ	03/20/99	30			
Press Option 2 for Complete History							

Depending on the configuration of the Pharmacy Management System, the patients Primary Third Party, and other settings within the software, the display shown above might not be exactly what is shown by default upon accessing a patient. The profile shown above is an attempt to show all available information on the patient profile screen.

The **Patient Profile** screen shows the options and information necessary to begin prescription processing.

Patient Amendments

This selection allows you to make changes to a patient's information file.

AMEND PATIENT INFORMATION

```

Name      [          ] (Last,First)
Address   [          ]
City      [          ]
Zip       [          ]
Birthdate [          ]
MisID     [          ]
Patient S.S.N. [          ] (No Dashes)
Acct/Episode # [          ]
State     [          ]
Phone     [          ]
Sex       [          ]

```

This option includes such items as the patient's name, address and third party information. If any required patient information is missing, a flag warning you of the fact will appear above this option.

RxHist

This option has 4 different selections. Each will be discussed separately.

When you press **2** this will display a patient's prescription history. If the patient's prescription history is longer than a screen, a prompt to display 'More? (Y,N)' will display on the bottom of the screen. The displayed history will show the date of the most recent dispensing being shown on the screen.

	Rx No.	DRUG NAME	DOC	DATE	QTY	RF	RM
A*	010800	CECLOR 125/5ML SUS	MRH	05/07/00	30	11	8
B	010622n	ROBAXISAL TAB	MRH	04/15/00	30	3	3
C	010501t	REGLAN 10MG TAB	MRH	04/06/00	20	15	15
D	010491i	VALIUM 5MG TAB	MRH	03/26/00	20	5	5
E	010406d	GRIFULVIN 250MG TAB	MRH	03/13/00	50		
F	010506c	PENVK 250MG TAB	MRH	06/13/00	50	5	4

The symbol between the speed Letter and the Rx No indicates the following:

An '*' placed in front of the script number shows that this Rx has expired.

An 'e' placed in front of the script number shows that this Rx has been filled elsewhere.

If the symbol is between the Rx No and the Drug the following apply (they are listed in order of importance, most important being first, least important being listed last -some scripts could have more then one condition that applies. In this case, only the condition with the greatest importance is displayed.):

x placed after the Rx number indicates that this script was **deleted**.

f placed after the Rx number indicates this script was **not filled**.

X placed after the Rx number indicates that this script has been **transferred**.

N placed after the Rx number indicates this script was **used to create a new script**.

- c** placed after the Rx number indicates that **'Call Doctor is in Progress'**.
- d** placed after the Rx number indicates this script has temporarily been **discontinued**.
- t** placed after the Rx number indicates that the prescription was issued a **TAR #**.
- i** placed after the Rx number indicates the drug used for the script has been **Inactivated**.

If the prescription has been refilled, the refill date shows in a different color.

RxHist, @:OrgDt

To display the original dispensing dates and the original dispensing quantity, press **Shift** **2**.

RxHist, !:Dg

If the patient history has more than one screen, pressing **Shift** **1** (!) will provide for a quick search for a drug prescription with the following display:

Select History By Drug	
Enter the Drug to Select or Rx #	[]
GPI6,GPI10,GPI14, or Single Drug	[0] (6,0,4, S)

Searches:	6:	GPI6 =	Same Therapeutic Class
	0:	GPI10 =	Same Drug, All Forms & Strengths
	4:	GPI14 =	Same Drug, Same Form & Strength
	S:	Single =	Same Drug, Same NDC

Whereas Option '2' gives the 'normal' history, a '!' will prompt for a drug. Type in the drug name or the Script number (will choose Drug associated with this Script number). Arrow down to select the GPI # of characters to choose from, GPI (6, 10 or 14 character corresponding to therapeutic class or equivalent) by selecting 6 for 6, 0 for 10, or 4 for 14, the option defaults to 0 for 10 character GPI equivalents (if there is a GPI equivalent stored in the drug setup).

New Script

To begin a new prescription, from the 'Patient Profile' select option **3**, 'New Script'.

The following screen will be displayed.

TEST PATIENT B.04 Apr 35 Age.66 MEDICAL ONLINE Expires
100 PHILLY AVE OREM HAPVAL #123456789 489-4897

09 Nov 01

[Drug Prescribed/Dispensing

Drug Search Options:
Drug Code
Partial Drug Name (T or G)
Partial Name,Strength
Drug NDC Code #Rx number (Choose Rx & Renew)
:Partial Speed Code List 'Multiple Exact Speed Code List
;Drug (Uses Generic Name) /Drug (Managed Care Formulary Alternates)
*Drug (DeActivated Drugs)
\$Drug (Displays AWP)
@Drug Record Number

When filling a new prescription, the drug entered will be recorded as both the 'drug prescribed' and the 'drug dispensed'

Drug Code:

Partial Drug Name (T or G):

Partial Name,Strength:

Drug NDC Code:

#Rx Number (Choose Rx & Renew):

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:Partial Speed Code List:

Type a colon followed by any portion of the drug abbreviation.

' Multiple Exact Speed Code List:

An apostrophe before a drug code will recall the drugs with codes that match the input exactly.

;Drug (Uses Generic Name):

A semicolon preceding the drug name selects the trade name and then will display the product's generic name on the label.

***Drug (DeActivated Drugs):**

An asterisk preceding the drug name will include deactivated drugs in the search. A lower case "i" will appear in front of Deactivated drugs.

/Drug (Managed Care Formulary Alternates):

Placing a slash before the drug name will list the appropriate drugs that are accepted under the patient's managed care formulary. For information on setting up the managed care formulary system, see sections three and five.

\$Drug (Displays AWP):

A dollar sign preceding the drug name will place the AWP to the left of the drug name when the computer displays the results of the search.

@Drug Record Number:

Locates exact drug, by drug record number from the drug data file.

When the drug name is entered, the computer will search for a match. If the system finds the drug to match the input exactly, it will place the drug name on the label portion of the screen. If multiple drugs match the input, the computer will list all matching drugs on the screen. For example, if "PEN" is entered, the system displays:

1. PVK500	PEN-VEE-K 500MG TAB	WY-AY 100	G.PENICILLIN V POTASSIUM
2. PVK250	PEN-VEE-K 250MG TAB	WY-AY 200	G.PENICILLIN V POTASSIUM
3. PVK220	PEN-VEE-K 250/5ML SUS	WY-AY 200	G.PENICILLIN V POTASSIUM
4. PVKS22	PEN-VEE-K 250/5ML SUS	WY-AY 100	G.PENICILLIN V POTASSIUM
5. PVK120	PEN-VEE-K 125/5ML SUS	WY-AY 200	G.PENICILLIN V POTASSIUM
6. PVKS12	PEN-VEE-K 125/5ML SUS	WY-AY 100	G.PENICILLIN V POTASSIUM
7.	PENICILL VK 500MG TAB	GEN G 100	G.PENICILLIN V POTASSIUM
8.	PENICILL VK 250MG TAB	GEN G 1000	G.PENICILLIN V POTASSIUM
9.	PENICILL VK 250MG TAB	GEN G 100	G.PENICILLIN V POTASSIUM

M:More; R:Re-enter; 1-9:Select One

Make your selection, and the system will continue.

Medi-Span DATABASES

After the drug name is entered, the system will check for drug allergies, therapeutic duplications, drug-to-drug interactions, and drug-disease. Each of these informational programs is optional. The programs can be turned on, off, and configured in **System Configuration - Software Options**. For information on system configuration, see section eight of this manual. Information on Facts and Comparisons options is contained in part four of this section under the heading **Facts and Comparisons Information and Disclaimers**.

Drug Therapy Monitoring System (DTMS):

After checking for allergies, the system will prompt the Drug Therapy Monitoring System (DTMS). The following screens will be displayed:

Foundation Systems/Medi-Span DTMS Drug Interaction/P.A.R. System

The information contained in DTMS is intended to supplement the knowledge of physicians, pharmacists, and other health care professionals regarding drug therapy problems. This information is advisory, and is not intended to replace sound clinical judgment in the delivery of health care.

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Database Version 01.1, Released 01 Jan 01, Expires 01 Dec 03
Enter "Y" to Acknowledge

Press 'Y' to acknowledge this disclaimer (this message appears only once per day, the first time through the Prescription Pathway) and continue on through the interaction process. If there is an interaction, a warning screen will be displayed like the one shown below:

Foundation Systems/Medi-Span DTMS Drug Interaction System

VALIUM Interacts with Alcohol
 VALIUM - Member of Class Benzodiazepines
 Alcohol - Member of Class Ethanol

Rx # 001176 #30 VALIUM Last Filled 31 Oct 01 Dr TEST

OnSet: Delayed Documentation: Suspected
 Severity: Major Distribution: Notify

Warning: The CNS depressant effects of VALIUM and Alcohol may be increased.

Press F4 for More Information,
 Press F5 to Print Monograph, or
 Press ESC to Continue.

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Pressing **F4** will display on the monitor detailed information related to the drug shown.
 Pressing the **Enter** key will scroll the screen one line at a time until there is no more information to be displayed.
 Pressing **F5** will print the information listed by pressing **F4**.
 Pressing **Esc** will move to the next screen.

If the Pharmacy Management System has the DUR Interventions System configured to write interventions, the following screen will be displayed:

ADD INTERVENTION		Drug Interaction
Pat TEST PATIENT	RX 000056	Date 13 Jan 01
Drug VALIUM 5 MG TAB		
Pharm [AA] Albert Adams	Tech []	Date :[01130120]
Conflict:		09 Nov 01
[]
[]
[]
[]
[]
[]
[]
[]
[]
Intervention:		
[]
[]
[]
Outcome:		
[]
[]

Based on what the interaction is, the conflict will be filled in by the system appropriately.
 Pressing the **Enter** key will display a question on the screen if this information is correct (if text

was added) or a statement indicating that “no text” was added. For more information on the DUR Intervention System, and how to configure it, please refer to **Chapter 8** of this manual.

Aller-Chek:

After the drug name is entered, the system checks that drug against known patient allergies. If any conflicts are indicated, the system displays:

TEST PATIENT B.04 Apr 35 Age.66 MEDI-CAL ONLINE Expires 100 PHILLY AVE OREM HAPVAL #123456789 489-4897	
09 Nov 01	
PENICILLIN VK 250MG TAB URL	
Foundation Systems/Medi-Span Aller-Chek Drug Allergy/Sens System	
Allergic To PENICILLINS Possible Reaction To PENICILLIN VK	
Press ESC to Continue.	

Press **Esc** to acknowledge the allergy check. Press **F2** to print the Aller-Chek warning. The **Aller-Chek** message will not display if allergy indications are not found.

Similar to the DTMS and all other OBRA functions, if the DUR Intervention system is enabled and configured in the Pharmacy Management System, a screen will be displayed allowing the user to enter the ‘Intervention’ and ‘Outcome’. The ‘Conflict’ will automatically be filled in by the system.

Duplicate Therapy:

After checking for drug to drug interactions, the system will check for duplicated treatments, if one is found, the following will display:

Patient TEST PATIENT 15 N. STATE LINDON
Born 15 Nov 65 Age 35 Ph 785-7720
Usual Doc Doctor Name Ph
THERAPEUTIC DUPLICATIONS FOUND

Significance: No Abuse Pot. Duplication Allowance: 0
PENICILLIN VK, AMOXICILLIN and AMOXICILLIN are Members of the BETA-
LACTAMS Class and May Represent Duplicate Therapy.
Rx 001165 #30 AMOXICILLIN 875MG TAB on 08 Nov 01
Rx 001167 #90 AMOXICILLIN 500MG TAB on 31 Oct 01

Press ESC to Continue.

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Database Edition - Expires

Substitution Authorized

After entering the drug and going through the interaction checks, the following will be displayed:

TEST PATIENT B.04 Apr 35 Age.66 MEDI-CAL ONLINE Expires
100 PHILLY AVE OREM HAPVAL #123456789 489-4897

TEST PATIENT

09 Nov 01

PENICILLIN VK 250 MG TAB URL

Is Substitution Authorized? (Y,N)

If substitution is authorized, answer 'Y' to this prompt, if not, press 'N'. This is an optional prompt. To enable or disable this prompt, please refer to the 'Utility Programs', 'Software Options' section of this manual.

Duplicate/Triplicate Serial Number

After entering the drug and going through the interaction check, and if enabled, after the 'Substitution Authorized' prompt, the following will be displayed if the drug entered is a narcotic medication:

TEST PATIENT B.04 Apr 35 Age.66 MEDI-CAL ONLINE Expires
100 PHILLY AVE OREM HAPVAL #123456789 489-4897

TEST PATIENT

09 Nov 01

PENICILLIN VK 250 MG TAB URL

[] Dup/Triplicate S/N

Enter the number associated with the duplicate or triplicate form. This is an optional prompt. To enable or disable this prompt, please refer to the 'Utility Programs', 'Software Options' section of this manual.

Script Note

After entering the prescription quantity, the following will be displayed:

TEST PATIENT B.04 Apr 35 Age.66 MEDI-CAL ONLINE Expires
100 PHILLY AVE OREM HAPVAL #123456789 489-4897

[] Script Note (Same as Dup/Trip SN)

This field is used for a note to be entered for the prescriptions. This note will be displayed for the pharmacy to see when selecting the prescription to be filled. Additionally, this note is used and stored in the 'Inc Ref / Xfer Note' in the prescription 'Main Record'. This is the same note field used to record the 'Duplicate/Triplicate Serial Number' on narcotic and controlled prescriptions, and for the 'Increase Refill Note'.

Drug Quantity

After the Drug has been selected, the system will prompt for a quantity:

TEST PATIENT B.04 Apr 35 Age.66 MEDI-CAL ONLINE Expires
100 PHILLY AVE OREM HAPVAL #123456789 489-4897

TEST PATIENT

09 Nov 01

PENICILLIN VK 250MG TAB URL

[] Quantity AWP .08454 Dose-Chek (per day) Min:1 Usu:4 Max:4

Enter the quantity desired. If the program is using the Medi-Span Dose-Chek system, daily minimum, usual, and maximum quantities will be suggested to the right of the quantity input field. Additionally, if “**NO**” Dose-Chek was performed a statement to that effect will be displayed.

Days Supply

Enter the day's supply as prompted. If the program is using the Facts and Comparisons dose range-checking system, daily minimum, usual, and maximum supplies will be suggested to the right of the quantity input field. Days supply will not be asked for if the patient is not using the refill reminder system, or if the days supply is not indicated in the ***Required Information Matrix of Insurance Company Maintenance***. For more information see section five.

Dose-Chek System

If you are using the dose-check system, and the computer finds a problem with the dosage of the prescription, the system will flag the user at this point. For example, if 30 tablets are dispensed, for a Days Supply of 30, the following will be displayed:

Foundation Systems / Medi-Span Dose-Chek System

Patient:	TEST PATIENT	Drug:	PEN-VEE-K
Born:	04 Apr 35		250MG TAB WY-AY
Age:	66 Years	Total Qty:	30
Status:	Adult	Days Supl:	30
		Daily Dose:	1

Recommended Daily Dosage: Min: 2 Usual: 4 Max: 8
Daily Dose is Less Than Recommended Dose and is Potentially Subpotent.

Comments:
RENAL IMPAIRMENT May Cause Dose to Fall Below Minimum Value.

Reference: USP-DI Info for the Health Care Pro Vol 1

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Database Edition 01.5 - Expires January 2003

Press ESC to Continue.

Press **[Esc]** to acknowledge the note. Adjust the days supply or quantity as necessary, or continue as you see fit. Additional information regarding the Dose-Chek system is found in part four in this section.

Number of Refills

Enter the number of refills. PRN may be entered in this field to display **"Refills as Required"** or **"Refillable Until"**. The system will allow up to **99** refills to be entered. PRN = 99 refills.

There are restrictions on entering refills. Narcotics will not be allowed any refills, and controlled drugs will be allowed a maximum of five refills. If you exceed the maximum, the system will make an adjustment, and a message at the bottom left-hand corner will inform you of the reason for the change.

F7 - Refill Qty Prescribed:

By pressing the **[F7]** key, the quantity can be changed for upcoming refills. This is functional when prescriptions are written with a dispensing tier, ie. Prednisone.

F1:

Start Script Over

F8:

Back Up to Make Changes

Y:

Accept as is and go to label screen.

Note: If you are filling a prescription for cash, the label will be printed after you verify that all of the information is correct (the Rx # is allocated and saved to the system). If the prescription is sent over the modem, the transmission must be successful before the Rx number is allocated, saved to the pharmacy system and then the label will be printed if so selected.

Print Label

TEST PATIENT B.04 Apr 35 Age.66 MEDI-CAL ONLINE Expires
100 PHILLY AVE OREM HAPVAL #123456789 489-4897

5 Refills Left	09 Nov 01
TEST PATIENT	
TAKE 4 TABLETS THREE TIMES A DAY FOR 14 DAYS	
168 PENICILLIN VK 250MG TAB URL	
Dr TEST DOCTOR PI	11/09/02

Number of Labels []
Pr PDE Monograph []

Enter in the number of labels to be printed.

Send Script To

After completing the prescription request entry process, the following screen will be displayed:

TEST PATIENT B.04 Apr 35 Age.66 MEDI-CAL ONLINE Expires	
100 PHILLY AVE OREM HAPVAL #123456789 489-4897	
5 Refills Left	09 Nov 01
TEST PATIENT	
TAKE 4 TABLETS THREE TIMES A DAY FOR 14 DAYS	
168 PENICILLIN VK 250MG TAB URL	
Dr TEST DOCTOR PI	11/09/02

Send Script to:	
1. In-House Pharmacy	
2. Print It	
3. Fax It	
Enter Your Choice. _	

Depending on the configuration of the Physician Rx Entry System, a list of 'installed' services will be displayed to choose from. For example purposes, the above example shows all possible options.

Press '1' to send the prescription request electronically to the 'In-House Pharmacy'. The 'In-House' pharmacy is the pharmacy that the software is running from. If the Pharmacy Management System is a 'multi-site' system, a list of the different sites will be displayed to choose from.

Press '2' to print the prescription, to give to the patient.

Press '3' to fax the prescription request to another pharmacy. For this option to be used, the 'other pharmacy' must first be entered and properly configured in 'Utility Programs', and 'Other Pharmacies'. This will be discussed in greater detail in the 'Utility Programs' section of this manual. Additionally, this option will only work if the host Pharmacy Management System has purchased and installed the Linfax program into the Pharmacy Management System. If this program is available from the host Pharmacy Management System, but is not shown as an available option on the 'Send Script to:' screen, please contact the **Foundation Systems Technical Support Helpdesk at 801-785-7720**.

Again, depending on the configuration of the Physician Rx Entry System, a hard copy label can be printed for each of the three functions discussed previously. This configuration will be discussed in greater detail in 'Utility Programs' 'Software Options'.

Recall Script

This selection recalls prescription information. Enter the prescription number or alpha character assigned to the prescription being recalled.

The functions of 'Recall Script' will be discussed in the 'Process by Script' section of this manual.

Extended History

The 'Extended History' option displays a list on the screen of the patient's prescription history, and each dispensing date for each prescription. Below is a sample of an extended history:

TEST PATIENT B.04 Apr 35 Age.66 PAID Expires 100 PHILLY AVE OREM HAPVAL #123456789 489-4897 Note					
Rx No.	Drug Name	Doctor	Date	Qty	Ra-Rr
100090 #30 12/23/02	DIAZEPAM 5MG TAB	DOCTOR,TEST	12/23/02	30	
100089 #60 11/26/02	VALIUM 5MG TAB #60 12/28/02	DOCTOR,TEST	11/26/02	30	5 5

If the patient's extended history exceeds the display of the screen, an option 'More? (Y,N)' will be displayed on the last line on the screen. Press 'Y' to scroll through the history, or press 'N' to return to the patient profile.

Add/Amend/Del ALL/SEN

A patient's allergies and sensitivities can be added, amended, and deleted using this option. Select this option and you will see:

1. Add All/Sen
2. Amend All/Sen
3. Delete All/Sen
4. Check for All/Sen

Enter Your Choice.

Add the allergy/sensitivity in one of two ways:

- 1 - Enter the name, in full or partial form, of the allergy or sensitivity needed, or:
- 2 - Enter the allergen group number.

NOTE: An allergy can be added by drug name if the drug name is preceded by a "!". A list of drugs will be displayed on the screen and the specific sensitive drug can be selected from the list. The group will be displayed and the description can be entered at this point. Additionally, in the Drug Record Amendment if the Aller-Chek Code has

more than one component an **F5 List** will be displayed to the right of the Aller-Chek bracket, press **F5** and **Allergen List:** will be displayed in the bottom left corner of the screen with the various codes that make up that Aller-Chek Code (these codes can be entered here in **Add All/Sen** option).

After the allergen group has been selected and entered, you may enter a description, as the allergy requires. After an allergy/sensitivity has been added to a patient profile, it may be amended or deleted by selecting the number associated with the allergy. Answer the needed information as prompted.

Current Rx Disp Hist

This option lists the prescriptions the patient has received during a specified period.

TEST PATIENT B.04 Apr 35 Age.66 PAID Expires							
100 PHILLY AVE OREM HAPVAL #123456789 489-4897 Note							
1. Patient Amendments		Allergies Not Verified					
2. RxHist,@:OrgDt,\$,:Dg	Rx No.	Drug Name	Doc	Date	Qty	Rf- Rm	
3. Enter a Prescription	A 100052i	PEN-VEE-K 500MG TAB	JJ	05/23/01	30		
4. Recall Rx	B 100051	PEN-VEE-K 250MG TAB	JJ	05/01/01	1		
5. Extended History	C 100050	PEN-VEE-K 250MG TAB	JJ	05/01/01	1		
6. Add/Amend/Del ALL/SEN	D 100049	PEN-VEE-K 250MG TAB	JJ	05/01/01	30		
7. Current Rx Disp Hist	E 100048	PEN-VEE-K 250MG TAB	JJ	05/01/01	30		
8. Print Rx Disp History	F 100038	PROZAC 20MG CAP	JJ	04/20/01	30		
Enter Your Choice _	G 100037	PROZAC 20MG CAP	JJ	04/20/01	30		
	H 100035	PEN-VEE-K 250MG TAB	JJ	04/13/01	30		
	I 001776i	PEN-VEE-K 500MG TAB	JJ	05/31/01	60	68 67	
	J 100018	PEN-VEE-K 250MG TAB	JJ	03/28/01	30	99 97	
	K 100017	DIAZEPAM 5MG TAB	JJ	03/23/01	30	4 4	
	L 100016	ASA/CA 400-30MG TAB	JJ	03/23/01	12		
	M 100015	ASA/CA 400-30MG TAB	JJ	03/23/01	30		
	N 100014	ASA/CA 400-30MG TAB	JJ	03/23/01	1		
	O 100013	ASA/CA 400-30MG TAB	JJ	03/23/01	1		
	P*100010	PROZAC 20MG CAP	JJ	03/20/99	30		
	Q*100009	PROZAC 20MG CAP	JJ	03/20/99	30		
Press Option 2 for Complete History							

The 'Current Rx Disp Hist' option will show the Rx Number, the Dispensing Quantity, Drug Dispensed, Strength, Form, Date Dispensed, and the Dispensing Number. Because this will display each dispensing, it is possible to see the same prescription multiple times on the screen. The # of days being displayed will be shown above the history.

Print Rx Disp History

The 'Print Rx Disp History' function is used to print out a listing of the selected patients current history.

PRINT RX DISPENSING HISTORY

Going Back [] Days

After selecting this option, the above screen will be displayed. Enter in the number of days to be considered the 'current' history. After entering the number of days, the history will be printed.

Below is a sample of the printed current history:

Patient,Test				Rx Dispensing History			
Patient Address				Back 90 Days			
Patient City, State Zip				01 Feb 03			
Rx Num	Qty	Drug		Rx Date	N/R	Ra	Rr Doctor
100099	30	PERCOCET 5-325MG TAB		02/06/03	New		DOCTOR,TEST
100100	30	VALIUM 5MG TAB		02/06/03	New	5 5	DOCTOR,TEST

Process by Script

TEST PATIENT B.04 Apr 35 Age.66 MEDI-CAL ONLINE Expires 100 PHILLY AVE OREM HAPVAL #123456789 489-4897	
001176 TEST PATIENT	09 Nov 01
Sh F10 Pat Note MFG: WY-AY Usage 0 Since 03/09/00 SOH 0 Dr Fax # 225-6667 Dr # 225-6666	
168 PENICILLIN VK 250MG TAB URL Dr TEST DOCTOR PI	11/09/02
Not Refillable After 08 Jun 02 Last Filled 09 Jun 01	
Refs: 0 Rem'g of 0 Wrtn 09 Jun 01 For PEN-VEE-K 250MG TAB WY-AY 1 \$8.37t#30 09 Jun 01 PEN-VEE-K WY-AY	
Rx STATUS: Note Any Key Back to Patient Menu	

The above shown screen is called the 'Rx Status' screen. This screen will show the status of the specified prescription. Examples of 'Rx Status' are 'Deleted', 'Discontinued', 'Transferred', 'Call Doctor in Progress', 'Used to Create New', 'Delivery in Progress', 'Not Filled', 'Filled Elsewhere', and 'Transferred Here'.

The 'Rx Status' screen also displays the 'Increase Refill/Transfer' or 'Dup/Trip Serial #' note following the 'Rx Status'. Above the 'Rx Status' a fill history is displayed. This history may not be a complete history. The first dispensing shown, 1, will always be the original dispensing. Following the original dispensing, 2-8 will show the 7 most recent dispensing records. To see a complete history of a prescription, use the 'Extended History' function from the patient profile screen.

Above the dispensing history, the number of refills is shown. The first number shows how many refills are remaining, and the second number shows how many refills were originally given. After the refills, the date written and the drug prescribed are shown.

Utility Programs

The 'Utility Programs' consist of functions used to configure and customize the look and use of the Physician Rx Entry System.

<p style="text-align: center;">PHYSICIAN'S RX ENTRY SYSTEM</p> <p style="text-align: center;">UTILITY PROGRAMS</p> <ol style="list-style-type: none"> 1. Color Selections 2. Software Options 3. Other Pharmacies 4. ReBuild Indexes 5. Pharmacy Fax System <p>Enter Your Choice. _</p>
--

Color Selections

The 'Color Selections' utility program allows the users of the Physician Rx Entry System to change the color of the screen.

Foreground Colors		
<p>Attribute Numbers</p> <ol style="list-style-type: none"> 1. Sub-Heading Color 2. Blink Color 3. Heading Color 4. Reverse Blink Color 5. Reverse Color 6. High Intensity Color 7. Low Intensity Color 8. Invisible Color 9. Box Draw Color 10. Current Bracket Color 11. Message Window Color 12. Background Space Color 	<ol style="list-style-type: none"> 0. Black 1. Red 2. Green 3. Yellow 4. Blue 5. Magenta 6. Cyan 7. White 8. Brown 9. Gray 10. Lt Red 11. Lt Green 12. Lt Blue 13. Lt Magenta 14. Lt Cyan 15. Lt White 	<p>Background Colors</p> <ol style="list-style-type: none"> 0. Black 1. Red 2. Green 3. Brown 4. Blue 5. Magenta 6. Cyan 7. White
Enter Attribute # []		

Enter the attribute number that you want to change, followed by the foreground and background colors to assign to the attribute. For example, if you want to change the color of the draw box, select attribute number nine. Select a foreground color, number one if you want a red box. Select a background color, number zero for a red-on-black draw box.

Software Options

'Software Options' is used to configure the Physician Rx Entry System to behave in specific ways. After selecting this menu option, the following screen will be displayed:

PHYSICIAN'S RX ENTRY SYSTEM			
SOFTWARE OPTIONS			
Doc/Pharm Organization Name	[]]
Report Printer: Port	[] (1-3)	Make	[] (I,H)
Script Printer: Port	[] (1-3)	Make	[] (I,H,D)
Use Pharmacy Notification	[] (Y,N)		
Ask For: Cont Sub Serial #	[] (Y,N) []	Subst Auth	(DAW)
Ask For Script Note	[] (Y,N)		
Allow RXs Filled Elsewhere	[] (Y,N) []	Fax Sys Installed	
Store Filled Elsewhere RXs	[] (Y,N) []	E-Rx Sys Installed	
	(Y,N) []	Email Sys Installed	
Print In-House Scripts	[] (Y,N) []	Print Faxed Scripts	
Print Electronic Scripts	[] (Y,N) []	Print Email Scripts	
Print Scripts for File Copy	[] (Y,N)		
Print Sigs or Directs on Rx	[] (S,D)		
Auto LogOff Wait Time	[] (0-999 Sec, 0=Off)		
Auto LogOff Key Response	[] (S,M,F;Slow,Med,Fast)		
Auto LogOff Exit System	[] (Y,N)		

Each of the functions shown on the screen is used to turn on or off, or to customize the system. Each function will be discussed individually.

Doc/Pharm Organization Name:

Use this field to define the name of the location the Physician Rx Entry System is being used at. This could be the name of the doctor, the clinic name, etc..

Report Printer Port:

Enter the printer port number the report printer is connected to. This will correspond to the three printer definitions displayed on the bottom line of the Physician Rx Entry System. For assistance in configuring the printers, contact the **Foundation Systems Technical Support Helpdesk @ 801-785-7720**.

Report Printer Make:

Enter in the make of the printer in this field. Enter 'I' if using an IBM compatible dot matrix printer, or enter 'H' if using a PCL5 compatible laser printer.

Script Printer Port:

Enter the printer port number the prescriptions (labels or plain paper) printer is connected to. This will correspond to the three printer definitions displayed on the bottom line of the Physician Rx Entry System. For assistance in configuring the printers, contact the **Foundation Systems Technical Support Helpdesk @ 801-785-7720**.

Script Printer Make:

Enter in the make of the printer in this field. Enter 'I' if using an IBM compatible dot matrix printer, enter 'H' if using a PCL5 compatible laser printer, or enter 'D' if using a Dymo thermal serial printer.

Use Pharmacy Notification

This function is used to enable or disable notification to 'In-House' pharmacies of prescription requests. Setting this field to 'Y' will enable the notification. Setting this field to 'N' will disable it.

Ask For Cont Sub Serial #:

When this field is set to 'Y', if entering a prescription request for a narcotic drug, a prompt will display for the serial # (Duplicate/Triplicate number). If this field is displayed, a number has to be entered in the field. If this field is set to 'N', or left blank, the field will not be shown for the serial #.

Subst Auth (DAW):

This option is used to enable a prompt when entering a prescription request for 'Substitution Authorized? (Y,N)'. When this prompt is enabled, if entering a prescription request for a narcotic, answer 'Y' to allow the pharmacy to use a generic substitution, or answer 'N' to alert the pharmacy to not use a generic substitution.

When 'N' is answered, the prescription will be billed with a 'DAW' of 1 (Doctor DAW).

Ask For Script Note:

When set to 'Y', this option enables a field in the prescription request entry process for the person entering the request to enter a note for the pharmacy. This note will display at the pharmacy if 'Use Pharmacy Notification' is turned on, and if sending the prescription to a 'In-House' pharmacy. Additionally, this note will be printed on the prescription (label or file copy).

Allow RXs Filled Elsewhere:

When set to 'Y', this option will turn on a prompt 'Send Script to:' when finishing entering a prescription request. When this field is set to blank or 'N', this prompt will not be displayed, and the script will automatically be sent to the 'In House' pharmacy.

Fax Sys Installed:

If the host Pharmacy Management System has purchased and installed the fax system interface, setting this field to 'Y' will allow the Physician Rx Entry System to fax prescriptions to other pharmacies.

Store Filled Elsewhere RXs:

When set to 'Y', if a prescription request is sent elsewhere (not to the 'In House' pharmacy), the prescription will still display in the patients prescription history.

E-Rx Sys Installed:

This option has been added to the Physician Rx Entry System for future development, but is not yet implemented.

Email Sys Installed:

This option has been added to the Physician Rx Entry System for future development, but is not yet implemented.

Print In-House Scripts:

After processing a prescription request, if 'In-House Pharmacy' is selected for the 'Send to', if this field is set to 'Y', the prescription will be printed on the printer as specified in 'Script Printer Port/Make'. If this field is left blank, or set to 'N', the prescription will not be printed. Another option in 'Software Options' is for a 'File Copy' to be printed. If this option is set to 'Y', the prescription will still be printed. If both of these options are selected, two copies will be printed.

Print Faxed Scripts:

After processing a prescription request, if 'Fax It' is selected for the 'Send to', if this field is set to 'Y', the prescription will be printed on the printer as specified in 'Script Printer Port/Make'. If this field is left blank, or set to 'N', the prescription will not be printed. Another option in 'Software Options' is for a 'File Copy' to be printed. If this option is set to 'Y', the prescription will still be printed. If both of these options are selected, two copies will be printed.

Print Electronic Scripts:

This option has been added to the Physician Rx Entry System for future development, but is not yet implemented.

Print Email Scripts:

This option has been added to the Physician Rx Entry System for future development, but is not yet implemented.

Print Scripts for File Copy:

This option, when set to 'Y', will print the prescription for a 'File Copy'. If this option is set to 'Y', and the corresponding 'Print xxx' option is set, two copies of the prescription might be printed.

Print Sigs or Directs on Rx:

This option is used to specify whether the sig codes or the expanded directions are to be printed on the prescription. Set this field to 'S' to have the sigs printed, or set this field to 'D' to have the expanded directions printed.

Auto LogOff Wait Time:

This option is used to specify the number of seconds that, if a terminal is left unattended (no key presses) for the specified time selected (0 or up to 999 seconds), the Pharmacy Management System program will be logged off as set in the prior options.

Auto LogOff Key Response:

The value entered in this option determines the frequency at which the program checks for keystrokes on the keyboard. Options F = Fast, M = Medium, S = Slow differ in the speed at which the logoff takes place.

Note: Using 'F'ast response on a system with many terminals may noticeably slow the performance of the system.

Auto LogOff Exit System:

This option, when set to 'Y', will cause the FSI Pharmacy Management System to exit when the 'log-off' conditions are met.

Note: If the FSI Security System has been installed, set this option to 'N', otherwise, choose 'Y' to activate this selection

Other Pharmacies

The 'Other Pharmacies' utility program allows users of the Physician Rx Entry System to program in other pharmacies for both informational and functional purposes. Functional purposes include faxing and emailing scripts to the pharmacy. (**Note:** Not all functions have been fully implemented into the Physician Rx Entry System.)

<p style="text-align: center;">PHYSICIAN'S RX ENTRY SYSTEM</p> <p style="text-align: center;">OTHER PHARMACIES</p> <ul style="list-style-type: none">1. Additions2. Amendments3. Delete4. List <p style="text-align: center;">Enter Your Choice. _</p>

Additions / Amendments

To add new pharmacies into the Physician Rx Entry System select menu option '1'. To make changes to a pharmacy already in the Physician Rx Entry System, select menu option '2'. The following screen is a sample for menu option '1. Additions'.

P H A R M A C Y A D D I T I O N S			
Pharmacy Name	[]
Address 1	[]
Address 2	[]
City	[]
State	[]	Zip Code	[]
Contact Names	[]
Phone # 1	[]
Phone # 2	[]
Fax Phone #	[]
E-Mail Address	[]
E-Rx Receive ID	[]

Enter the Name, Address(s), City, State, Zip, Contact Name, Phone #'s, Fax Phone #, and Email Address for the pharmacy being added or amended.

E-Rx Received ID:

This option has been added to the Physician Rx Entry System for future development, but is not yet implemented.

After adding a pharmacy, or making changes, press **Enter** to save. If adding a new pharmacy, after pressing **Enter**, the screen will return to a blank screen, for another pharmacy to be added. After finishing adding all the needed pharmacies, press **F1** to exit the addition program.

Delete

This function allows a pharmacy to be deleted from the Physician Rx Entry System. Use caution when using this function. This cannot be 'un-done'. If a pharmacy is deleted from the Physician Rx Entry System, it will be necessary to re-add it if it is ever needed again. Be sure to get any reports needed for this pharmacy prior to deleting it.

List

The 'List' menu option allows the user to produce a list, either to the screen, or to the report printer.

P H A R M A C Y L I S T	
Do you want this list on the Screen, or Printer? (S,P)	

After selecting the list menu option, the above screen will be shown. Press 'S' to show the list of the pharmacies to the screen, or press 'P' to have the list printed to the report printer.

The following is a sample of the printed list:

Pharmacy List					01 May 03
Pharmacy Name	Address	City, St Zip Contacts	Phone #'s	Fax # E-Mail	E-Rx ID
TEST PHARMACY	15 NORTH STATE 890 EAST 700 NORTH	OREM, UT 84042 AF, UT 84003	801-785-7720 801-756-7715	801-785-2966 support@fsirx.com	

The above shown list is a 'two line' report. For each pharmacy, there will be two lines of information.

ReBuild Indexes

The 'ReBuild Indexes' utility program is used to maintain files called 'indexes' by FSI. These indexes do not need to be rebuilt on a regular basis.

<p style="text-align: center;">INDEX MAINTENANCE</p> <p style="text-align: center;">1. Other Pharmacy Index</p> <p style="text-align: center;">Enter Your Choice []</p>

This utility program should only be used under the direction of the **Foundation Systems Technical Support Helpdesk**.

Pharmacy Fax System

The 'Pharmacy Fax System' is an interface to the 'Linux Auto Fax Doctor System' available for the host Pharmacy Management System. This system allows the Physician Rx Entry System to fax prescriptions to 'Other Pharmacies' entered in the Physician Rx Entry System.

<p style="text-align: center;">LINUX AUTO FAX PHARMACY MAINTENANCE</p> <p style="text-align: center;">Rev. 1.00</p> <p style="text-align: center;">1. Parameter Setup 2. Transmission Queue Status 3. List Scripts in Queue 4. Delete Scripts From Queue 5. Clear 'Maintenance Mode' Flag 6. Re-Try 'Priority 6' Scripts</p> <p style="text-align: center;">Enter Your Choice. _</p>

This utility program allows the configuration to be viewed, and amended from within the Physician Rx Entry System. **USE CAUTION** when using this utility. Changes made to this configuration **WILL** affect the host Pharmacy Management System.

Parameter Setup

'Parameter Setup' is used to customize the settings used for the auto fax program. As stated above, **USE CAUTION** when making changes to the 'Parameter Setup'. Changes made to this configuration **WILL** affect the host Pharmacy Management System.

LINUX AUTO FAX DOCTOR SETUP			
Use Individual Script Notes	[]	(Y,N)	
Use Fax Xmission Log File	[]	(Y,N)	
Display 'efix'/'efax' Diags	[]	(Y,N)	
Modem Class	[]	(1,2,2.0)	
Fax ID	[]		(Optional)
Try a Fax a Maximum of	[]	Times	
Refill Request Message (All Scripts):			
[]
[]
Global Notes (All Scripts):			
[]
[]
[]
[]
Phys Script Entry Message (All Scripts):			
[]
[]

The settings shown above will be configured by the host Pharmacy Management System.

Phys Script Entry Message:

This field is used for prescription requests sent from the Physician Rx Entry System. Enter the note in this field, as the display should be shown on the request.

Transmission Queue Status

The 'Transmission Queue Status' function allows users of the auto fax program to see, at a glance, the status of the program. After selecting this option, the following screen will be displayed:

LINUX AUTO FAX DOCTOR

QUEUE STATUS

```

Faxes in Queue      0
Last Successful Transmission 01 May 03 @ 12:00:00
Successful Count    1
Last Un-Success Transmission 01 May 03 @ 12:00:00
Un-Successful Count 1
Un-Succ Count Since Success 0

```

Press Any Key to Continue.

This screen displays how many faxes are still in the queue to be sent, when the last successful transmission was, how many successful faxes have been sent, and when, how many total, and how many since last successful un-successful fax tries there have been.

List Scripts in Queue

The 'List Scripts in Queue' function will display each fax in the queue (still to be sent).

P H A R M A C Y F A X Q U E U E L I S T									
Qty	Rfs	Pry	Req Date	Time	Try Date	Time	Tries	Status	Note
PATIENT,TEST			TYLENOL		TEST PHARMACY				
30	1	2	03 May 03	13:20	03 May 03	13:21	1	Trans	IP

The displayed list will show the name of the patient, the medication, the pharmacy the fax is being sent to. Following the prescription request information, prescription quantity, the number of refills being requested, the fax priority, the date and time the request was placed in the queue, and the date and time the request was last tried, how many times the fax has been tried, and a status note. The status note 'Trans IP' indicates that the prescription is currently being faxed.

Delete Scripts in Queue

This function is used to remove a prescription request from the queue.

Note: If a transmission is currently in process, a warning message will come up indicating that a request cannot be deleted if a fax is in process. A prompt will be displayed to override this, if for some reason the program has locked up, and no fax is being sent at the time.

After selecting this function, a number list of each prescription refill request (Pharmacy Management System), and prescription request (Physician Rx Entry System) will be shown. Enter the number of the request to be deleted. Entering '77' will delete all of the requests still

in the queue. The Physician Rx Entry System requests will be indicated by 'Doc->PH' in place of the prescription number.

Clear 'Maintenance Mode' Flag

This function is used to clear the 'Maintenance Mode' flag. The 'Maintenance Mode' is a status for the auto fax program indicating that the system has been 'paused' due to some abnormality, or when deleting requests from the queue while a transmission was in process. If 'Maintenance Mode' displays above the 'Linux Auto Fax Pharmacy Maintenance' menu, use this menu function to clear that status flag, and to resume normal function of the auto fax program.

Re-Try 'Priority 6' Scripts

If a request is sent 'xx' number of times, (as defined in 'Parameter Setup', 'Try a Fax a Maximum of xx Times') the request is placed at 'Priority 6'. Priority 6 requests are not attempted to send any longer. If a request is at priority level 6, this is a indication that there might be something wrong (fax number request being sent to). Correct the problem, and select this menu option to re-attempt to send the request, or delete the request, and try manually.